

Dear Bradburn Resident:

Thank you for making your reservation to use the clubhouse. This is a wonderful facility for the members.

1. Currently, the key card opens the North Entrance Front Door to the clubhouse. You must use your key card to access the clubhouse.
2. There are four round tables, two rectangle tables, 32 chairs and cleaning supplies within the closet located at the end of the hallway by the door to the bathrooms. Please set up these tables & chairs as you wish, and place them back into the closet once you are finished.
3. Please do not allow your guests to park in any private driveway or in the alleys. Your guests are allowed to park in front of the clubhouse along 118th Place, in other visitors spaces through out the community. Your guests may be towed, if they are parked in unauthorized areas.
4. Before leaving the facility, Please make sure the following areas have been cleaned. Please bring trash bags for trash containers in clubhouse. When cleaning up, please remember to take all trash to the enclosed dumpster area located outside the clubhouse, on the South side of the toddler pool.
 - A. Please clean kitchen.
 - B. Please clean all common living room areas in clubhouse.
 - C. Please make sure restrooms are clean of trash.
 - D. Please walk thru all other rooms, making sure all trash is picked up and put into trash bags.
 - E. Please take trash to the outdoor cans located south of the pool and tennis courts within the alley.

**THE POOL AREA IS NOT EXCLUSIVELY RESERVED FOR YOUR FUNCTION.
HOWEVER, THE CLUBHOUSE AREA IS RESERVED FOR YOUR USE ONLY DURING
THE ALLOTTED TIME.**

PLEASE MAKE SURE NO ONE IS ALLOWED TO LEAVE YOUR PARTY WHO IS IMPAIRED
AND CANNOT SAFELY DRIVE.

**ANIMALS, GLITTER, HELIUM TANKS AND HELIUM BALLOONS ARE NOT ALLOWED
IN THE CLUBHOUSE OR POOL AREA AT ANY TIME!!!!**

Your assistance in helping to maintain the clubhouse will be appreciated. If you have any questions, please give management a call at 303-233-4646.

Thank you again for your cooperation.